**JVNS Fees and Funding Policy**

As at 1st September 2023 fees are set at £8.75 per hour:

**2 year olds and unfunded hours for 3 year olds:  (charges for sessions outside the 15 funded hours)**

3 hour session 9.00am-12.00pm or 12.00pm – 3.00pm = £26.25/session

6 hour full day session 9.00am – 3.00pm = £52.50/session

Lunch sessions 12.00pm – 1.30pm = £13.15/session

Early morning starts 8.45am – 9.00am = £2.50/session

Fees are reviewed annually  for increase in September and parents will be advised at ½  term in advance of any increases.

Parents/carers are invoiced individually based on the combination of sessions which their child attends and bills  are calculated termly.  Parents/carers pay termly in advance  direct to JVNS bank account, cash, cheque  or via childcare vouchers.  We make individual payment arrangements to suit parents wherever possible.  Parents/carers will receive an invoice at the beginning of the term.

In the term following their 3rd birthday, (or after their 2nd birthday if the child is eligible) all children will be entitled to receive 15 hours funded education per week from Bucks County Council.  This entitlement is available for 38 weeks per year.  Jordans Village Nursery will be open for 35 weeks from Sept 17 – August 18.  You may take your 15 hours at a maximum of 2 different settings per day (maximum 3 settings in a week) but the total funded hours cannot exceed 15 hours per week unless parents/carers are entitled to extended 30 hour funding. We do not currently offer extended funding. We will assume that parents/carers will take funded sessions at Jordans Village Nursery unless advised otherwise.   Parents/carers can pay for any extra hours you may wish to take up.  These will be available in 3 hour sessions or 1.5 hours for lunch clubs. Parents/carers will be able to take your funded allocation in a combination of 3 hour morning/afternoon sessions and lunches.  Some terms we may not have the capacity for all funded children to attend for 15 hours a week.  Parents/carers usually gradually build up sessions as the children get older and priority is given to the older children.  We will do our best to accommodate all requests for sessions over the year.  We welcome 2 year old funded children. Early morning starts are not included in the funding allocation.

In line with BCC guidelines, from January 2018, we will be levying a voluntary charge of £5.00 per 3 hour funded session/child/week/term (or part thereof) to pay for consumables.

We always try to a be as flexible as possible when changing sessions.  Please request any changes before the last day of the term, so we can manage spaces accordingly.  A late change that results in a reduction in the number of sessions a child is due to attend in the subsequent term will have to be charged at half a term's fees. Parents will be asked to confirm all changes in a reduction of sessions in writing.  Half a term’s fees will be charged in lieu of written notice if:

* A child does not join the nursery once sessions have been confirmed
* Child leaves prior to starting reception or as previously agreed
* A child reduces their sessions during the term

*This policy was adopted at a meeting of the nursery school held on*

*(date)………………………………………………………………………………………………..*

Signed on behalf of the nursery school……………………………………..………… Manager

*Understood and accepted by:*